

# Junior Camp Counselor Program

6TH-9TH GRADE

SUMMER 2017



**NOW  
NEW AND  
IMPROVED!**

# TRAILBLAZERS!

...where the fires of knowledge burn bright!



**W**elcome Junior Camp Counselor. It is our responsibility to provide a safe environment and a rewarding experience. In fact, we promise to continue to strive to go beyond those expectations to include a well-balanced camp of opportunities that are full of excitement, rewards, and staffed with mentors who will continue to build on personal relationships with all of you.

From you, we expect that you will exemplify leadership, loyalty, maturity, integrity, reliability and dedication in all that you do, not just this summer, but in anything you choose to do. We know and expect that you are highly motivated, ready to work and play hard, and demonstrate additional responsibility in accepting the challenges of leadership. As a qualified Junior Camp Counselor, you need to realize that you are a leader and a role model, not a fellow camper!

We further expect and anticipate your participation in the leadership training. You will spend part of each training day in a leadership

session and part of the day getting practical experience as leaders within our summer camp program. The goal of this training is to provide an experience that will benefit you as a Junior Camp Counselor in other settings that require leadership skills and the ability to work effectively with children and other leaders. This curriculum includes practical applications of topics such as: examining your role as a Junior Camp Counselor; leading games; developmental stages of children; and examining further your own life and beliefs. Included in the training will be specific activities with the summer campers and periods of reflection on the Junior Camp Counselor experience. This training program, once experienced and complete, should be listed on resumes and future college applications as a training program.

This will ensure that you are taking full advantage of all that this program will have to offer. With that being said, we ask that each prospective JCC interview before summer to talk with you individually about your specific needs and how the program can benefit you the best.

Our recommendation to ensure that you make the best of this experience is to plan to be here as often as you can! We will be offering trainings as well as classroom experience! It is best if you are able to attend from 9:00 a.m.- 3:00 p.m.

Within everything that we have established to make this experience enjoyable for you, please know that we understand changes may be needed to be made to further accommodate your needs. We want this program to be a journey you grow and learn from but that you also cherish within your heart for a lifetime. You all mean a lot to us. We are very excited to begin this endeavor with you. Best of luck to you all, we know you will all do a **FANTASTIC** job!

## **Attendance and Payment Liability**

The Junior Camp Counselor program is a great opportunity for all of us. Our program goals are to provide an atmosphere of selected leaders from our alumnus and continue to build on those attributes. We feel those characteristics will evolve from a program that allows for practical experience as well as play. The previous students have helped to lead us to this format, which allows for JCCs to work with the younger campers, as well as values each camper's privacy and individual needs. From that, we have established a program that involves working with the younger campers, assisting with supervision on field trips, and allowing for personal time.

Any day that you are registered to be here, the senior staff will make sure you are in attendance. If you are not in attendance and no prior notice has been given, the camp counselors will contact you to make sure you are safe.

## **Rates and Registration**

- The total program cost is \$1000.00. A non-refundable deposit of \$200 is due with your Camp Counselor's application by May 15th.
- The balance of the summer fee, \$800.00 is due by June 30th. Peace of Mind prefers one payment, paid on June 9th, but if necessary, this \$800.00 balance may be split into two payments of \$400.00 each, paid on June 9 and June 30.
- If you would like a receipt, please write the word "RECEIPT" in the memo of your check and return with your camp invoice.
- The full program fee is due, regardless of your campers actual attendance or if the school is closed due to bad weather, power outages, or other emergencies. Once enrolled in the program, the full tuition will be expected based on your commitment to participate, and staff will be engaged based on this commitment. The \$200 down payment is non-refundable in any case. The full amount of camp tuition, will be waived only if a two week's notice is given that your child will not be able to participate, and they do not attend the program for even one day. In that case only, the \$200 down payment will be the only expected payment and will be accepted as payment in full, provided notice is given that your child will be unable to attend.



## Lunch/Additional Charges

Trailblazers shall provide breakfast if campers are in attendance by 8:45, lunch if campers are in attendance at 11:45 and snack for campers who are in attendance at 2:45 p.m. Please note: Trailblazers is a **PEANUT FREE environment**. Lunches are designed to meet each child’s nutritional needs and exceed government standards and recommendations. Any special dietary needs or food allergies should be discussed with the school cook. It is acceptable for campers to bring a lunch from home by agreement with the chef.

One lunch is provided and included in the base camp fee. Campers who need/wish to purchase an additional lunch may do so for a fee of \$3.50 per lunch for an entire lunch or \$2.00 for a main course. Additional snacks are also available at the rate of \$1.00 per snack. Just let the chef know what you need.

As long as JCCs go along on at least 2 field trips during the summer, they are eligible to go on the extra JCC trips without additional charge. If they have not completed the requirement of chaperoning 2 trips to assist the Preschool/PreK staff in a leadership capacity, they may be asked to pay an additional field trip fee in order to participate in the additional JCC trips that will be scheduled during the summer for the JCC group **ONLY!** These trips (2 trips during the course of the summer) will be scheduled as the groups schedule allows, and will be to destinations that the group is interested in attending. If they want to swim, they will go swimming, if they want to go hiking, that’s what we’ll do. If it’s Valley Fair they seek...so be it – you get the idea. We are really looking to build a group of student leaders that will work with our youth, work hard, and then give them the opportunity to have some “time out” on their own, that is well earned, well deserved!

## Dress Code

As a Junior Camp Counselor you will receive a “staff” t-shirt and name tag. You will need to wear your name tag at all times you are in the classroom or on a field trip. We ask that you please wear your camp t-shirt on all field trip days. Aside from that, our philosophy regarding dress is to dress appropriately to “play” with the children and wear clothing that is appropriate to be seen by children. Plan to be engaged in active play and remain comfortable throughout the day; shorts and t-shirts are all very acceptable. Sandals are all okay, but please no open toed shoes or flip flops. Please have tennis shoes for active play available each day.

## Late Pick ups

We understand that parents are pulled in many directions, and that balancing all of your responsibilities is no easy task. However, in effort to retain our talented teaching staff, we must be dedicated to closing our programs at 6:00 pm each day.

**6:01 – 6:29     \$25.00 fee added to your account**

**6:29 – beyond   \$50.00 fee added to your account**

Time is “clocked” using the school clock and pick up time is the time that parents are **LEAVING** the building with their child. These late fees apply even if you call to notify us that you will be late. After 6:15, program staff will attempt to contact your emergency contacts. If no contacts are available after 6:15, and we have not heard from you, the police and child protection services will be notified.

## Volunteers

When it comes to volunteers, this program is no different from any of our other school age summer programs. The classroom will always be open for your participation and involvement. As a parent please know, **YOU ARE WELCOME ON ANY DAY, ANY FIELD TRIP**, throughout the entire summer.





## Leadership Certificates

The Junior Camp Counselors will work to obtain leadership certifications which will benefit them in numerous ways. If they are to participate in leadership training, they will be certified in each area of leadership that we focus on. We will provide documentation of this leadership training and an individual letter of recommendation that they may include in their "professional" portfolio. This portfolio may help them with obtaining future employment in the community: babysitting/care giving, working at camps with younger students, as well as helping them to develop life skills that will serve them well. If your child wishes to obtain a certification but is not able to attend during that time, they may be able to request a take-home version and obtain the full certification. This **MUST** be done in advance or full certification may **NOT** be available. It's leadership and responsibility that we are teaching, and therefore, we do expect the campers to take on some of the responsibility for making sure they inform staff of their needs.

We understand that at this age, there are many fun choices to be made about summer activities. We hope you'll choose to attend as many full week sessions as possible. We also hope that you all will work toward achieving the full leadership certification! It will be a great accomplishment to add to your resume and college applications.

Remember this program was designed with all of you **SPECIFICALLY** in mind. You ultimately have the power to help shape and mold this program into being exactly what you want and need. As we stated earlier, you all have a special place in our hearts and we are honored that we will be able to continue to grow with you. We have the utmost respect for all of you and know without a doubt, that you will **SHINE** and impact our programs and teachers in a positive way. Believe it or not, we fully expect that each and every one of you will teach the senior teachers something as well. If you have questions or concerns, please do not hesitate to contact us. See you all real soon!

## Campers

It is your responsibility to clock in and out throughout the summer in order for the school to maintain an accurate record of your hours and to verify your volunteer time. Keep in mind that we are able to validate these hours for you only if you accept responsibility in doing so.

**If you have any questions, contact our Camp Coordinator, Nicole Robbins at (651) 731-2608 or by email at [nrobbins@peaceofminddaycare.com](mailto:nrobbins@peaceofminddaycare.com).**

**TRAILBLAZERS!**  
...where the fires of knowledge burn bright!



# Junior Camp Counselor's Emergency Information Form

## To be taken on all Field Trips

Please provide a current photo of your Junior Camp Counselor.

### Junior Camp Counselor Information

Name \_\_\_\_\_ DOB \_\_\_\_\_

Address \_\_\_\_\_ Home phone (\_\_\_\_) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Parent's Name \_\_\_\_\_

Parent's Place of Employment \_\_\_\_\_

Parent's Number while child is at the program (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_

E-mail \_\_\_\_\_

### List 3 others who may be contacted in an emergency who are also authorized to pick up your child.

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Security Question \_\_\_\_\_

Answer to Security Question \_\_\_\_\_

I hereby grant permission for the Trailblazers Staff to act in a medical emergency to obtain necessary treatment for my child, and I agree to be responsible for any costs of any treatment given to my child, and hold Trailblazers, Peace of Mind, its staff, volunteers, and associates harmless for any injuries or costs incurred in caring for my child. **Note:** both parents must sign if two custodial parents.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_



# Junior Camp Counselor Training Session Calendar

June 12 - June 23

Training is from 9am – 3pm M-F.  
**JCCs may arrive earlier or stay later & join the summer campers if they wish.**

The following is the calendar and an outline of topics for the initial two week training course. All Junior Camp Counselors are asked to attend each day to get a certificate of leadership. After completion of the training, the JCCs are invited to attend camp at ANY time throughout the summer for NO additional FEE. The \$1000 summer fee covers ALL EXPENSES for the ENTIRE summer! What typically happens is the group develops excellent rapport during the training weeks that they spend together, and then they text or email one another to figure out when they plan to be “at camp.” Some of the campers are at camp every day throughout the summer. Others come every now and then. Whatever works for your camper is fine. Flexibility is what we are all about! We do ask that all campers attend the entire initial training session so they can get connected – that helps make sure that they really enjoy their summer together!

Monday 6/12	Tuesday 6/13	Wednesday 6/14	Thursday 6/15	Friday 6/16
Get to know you games. Responsibilities/ Expectations Building Tour. Supplies to JCCs: <ul style="list-style-type: none"> <li>• Uniforms/ Binders/ T-shirts &amp; Name Badges.</li> </ul>	In's and out's of social media w/respect & integrity. Community building & community service in: <ul style="list-style-type: none"> <li>• Our: school/city/ state/nation/world/ community!</li> </ul>	First Aid/Cpr/Safety & Security. <ul style="list-style-type: none"> <li>• Here &amp; On the Road... (Field Trips)</li> </ul> How to manage kids – in general & Especially when away from the building.	Classroom Management & Expectations. Group Dynamics, Building Our Community/Cohort of Friends! Expectations & Goals as JCC.	Continue Team Building of “Group JCC!” Roles of the JCC in Class. <ul style="list-style-type: none"> <li>• Classroom “Contracts” (Set up the JCC’s)</li> </ul> Pot luck lunch by JCC’s. Bucket List Activity Team planning of additional activities for Jcc’s.
Monday 6/19	Tuesday 6/20	Wednesday 6/21	Thursday 6/22	Friday 6/23
Show & Tell! (Assignment) Defining Role Models: how to have them, where to gain support when needed. JCC’s as role models in summer program! How to be a community action hero!	What tricks & tools should you bring as a teacher/JCC? JCC’s brainstorm re: Trailblazers & POM - summer calendars... share thoughts with teachers! Got ideas? Bring it!	Communicating important information How to handle crucial conversations with parents/peers. Physical Challenge: Longest Walks!	Meet at Nikki’s house today. Swimming and outdoor fun. JCC connections-going deeper in our relationships! Relationship building activities! Make our own lunch today.	Training wrap up activities & follow through action plan. NOW WHAT? More - Making the most of your training & summer! New friends, volunteer experiences, knowledge and more! “Whole summer” scheduling! Going deeper! Where do we go from here? Bring your calendars!

**Note** – JCCs are asked to attend all 10 days of this training in order to get the most from the program. If they are unable to attend part or all of any day, please check in with the program teacher to see about receiving a take home packet.

**IMPORTANT SCHEDULING NOTE:** On the last day, Friday the 26th, Campers are asked to bring their calendars for the rest of the summer to TRY to coordinate with the rest of the group what days they will plan to be present at camp. Of course, things may change some, but making these plans will really help us to be able to staff the JCC camp so that there is a coordinator present to help them some the rest of the summer, and also help THEM to make plans to connect with the new friends they have made in their JCC Cohort.

# Junior Camp Counselors 2017 Registration Form

Junior Camp Counselor's Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Birth \_\_\_\_\_ Gender \_\_\_\_\_ Grade Entering Fall 2014 \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_

E-mail \_\_\_\_\_

Non-refundable deposit of \$200.00 must be attached to your application in order for it to be complete. Remaining program fee if \$800.00 and is due in full by the 29th of June. (This may be split into two payments, 1/2 due on June 8, and 1/2 due on June 29). Payment may also be made via the school website at: [www.peaceofminddaycare.com](http://www.peaceofminddaycare.com).

**T-Shirt Size: (Circle One) YSM YM YL YXL Adult: S M L**

Yes, Enroll my child in the JCC program.

- Payment for 1/2 of the summer will be due on the first day of the training session, and the second 1/2 will be due by July 7.

Parent/Guardian Authorization Explanation of Fee payment

In signing this Form I agree to the Following:

1. I give permission for the use of my child's photo in camp publicity, including newspaper/Social Media/Facebook and other advertising for my child to participate in all camp activities, for my child to be transported by Trailblazers program staff for approved out-of-camp activities, and for the release of medical records in case of injury or illness
2. I hereby certify that my child does not have any allergies or other medical conditions that camp staff should be aware of, or that if they do, I have returned in the necessary medical forms, alerted camp personnel, and met with camp staff to provide proper training for the care of my child.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Make your check payable to Peace of Mind and return it to our front desk or mail to:

**Peace of Mind  
Junior Camp Counselors 2017  
9025 Tamarack Rd  
Woodbury, MN 55125**

## Reminders:

### ALL JUNIOR CAMP COUNSELORS

- Return your Junior Camp Emergency Information with a picture
- Don't forget we need your t-shirt size to get you your special JCC "Staff" t-shirt!
- Have a water bottle labeled with your name (Bring to camp every day)!
- Special Diets/Allergies – Please let us know and request/fill out allergy form if needed
- Medication – Fill out medication prescriptions/non-prescription form if needed