Enrollment Agreement for Child Care Services

I understand my child(ren) _____ is/are enrolled at Peace of Mind Early Education Center. I would like to begin on_____ , 20___.
(If your children will attend on the same schedule, you may list them on one form)

Child's Date of Birth_____

My child will be attending the center on the following days at the following times:

Day of Week	Morning Start Time	Evening Pick Up Time
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

*****Note: Peace of Mind parent contracts are for a maximum of 10 hrs per day*****
If additional hours are needed, additional charges will apply, please speak with the director for programming information if a longer contract is desired.

I understand that if the times that my child will be in attendance will change I will need to give the center 24 hours notice so that they may alter staffing patterns. If my child's start time is not regularly before 7:00 a.m.; I understand that I may not bring my child to the center before 7:00 a.m. unless arrangements have been made with the director the day before. If for any reason I choose not to start on the above date, I must give **two weeks written** notice or I will be charged for two weeks of care for my child. I also agree that if I decide to withdraw my child, or make a change to the days or times that my child will be attending the program, I will give two weeks **WRITTEN** notice or be billed for and responsible for the equivalent hours. I understand that the $175.00 registration fee is non-refundable, regardless of my child's attendance.

By signing below, I acknowledge that I have received a copy of the center's Tuition and Registration Policies, as well as the center's policy regarding sick children including information about when sick children may return to the center. I agree to comply with the center's policies as provided to me.

(Both parents please sign if two custodial parents)

Parent's Name:_____ Parent's Name:_____

Parent's Signature:_____ Parent's Signature:_____

Date:_____ Date: _____

****Separate Enrollment Agreements are required for each child enrolling in the program if they will have different start dates, or different attendance schedules****

For Office Use Only:

Date Received:_____

Enrollment Change Only ☐

Application fee received_____
Check #_____Pd online:_____

Other Notes about registration:____

_____

_____

Application accepted by:_____
initials

Full Day
- ☐ Infant
- ☐ Ones Room
- ☐ Young Toddler
- ☐ Older Toddler
- ☐ RF -non potty trained
- ☐ BF -non potty trained
- ☐ RF – Potty Trained
- ☐ BF- Potty Trained
- ☐ Pre-K #1
- ☐ Pre-K #2

Half Day
- ☐ Toddler
- ☐ RF (non potty trained)
- ☐ BF (non-potty trained
- ☐ RF – Potty Trained
- ☐ BF – Potty Trained
- ☐ Pre-K #1
- ☐ Pre-K #2

☐ Drop In Care Only

Staff Initials: